

BY-LAW NO. 219-98

OF THE

CORPORATION OF THE CITY OF CAMBRIDGE

Being a by-law of the Corporation of the City of Cambridge for examining, licensing, regulating and governing electrical contractors and master electricians in the City of Cambridge.

WHEREAS Section 236(5) of the Municipal Act R.S.O. 1990 Chapter M.45 as amended provides for a Municipal Council to pass by-laws for examining, licensing, regulating and governing electrical contractors and master electricians;

AND WHEREAS the municipal Council deems it desirable to license and regulate electrical contractors and master electricians in the municipality;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF CAMBRIDGE enacts as follows:

1. DEFINITIONS

For the purpose of this by-law:

“Electrical Contractor” shall mean a person who, as principal, servant, or agent by himself or his associates, employees, servants, or agents, performs, engages to perform or offers to perform for another person for or without remuneration or gain, any work in respect of electrical installation or any other work to which any regulation under the Power Corporation Act applies, save and except any person or persons who are employees of a public service commission or public service corporation.

“Master Electrician” shall mean a person who is a journeyman electrician and skilled in the planning, superintending and installing of wires, conduits, apparatus, fixtures or other appliances for the carrying or using of electricity for light, heat, or power purposes, who is familiar with the laws, rules and regulations governing the same, and who himself or by journeymen electricians in his employ performs electrical work.

2. ELECTRICAL CONTRACTOR

- (a) Every Electrical Contractor's license shall expire December 31 annually.
- (b) No person shall operate or maintain the business of Electrical Contractor within the City without first having obtained a license to do so.
- (c) No person shall be licensed as an Electrical Contractor unless he is of the full age of 18 years.
- (d) Every Electrical Contractor shall be or have in his employ at all times while performing work within the City a Master Electrician licensed under this By-law.
- (e) No person shall perform or permit to be performed any electrical work that is not under the direct personal supervision of a Master Electrician licensed under this By-law.
- (f) Every Electrical Contractor shall procure and maintain liability insurance in the minimum amount of \$1,000,000 providing public liability and property damage coverage for the electrical contractor and all persons employed or retained by him. Such policy shall be endorsed to the effect that the municipality shall be given a minimum (30) thirty days notice in writing of any cancellation, expiration or change, and a copy of such policy shall be deposited with the Issuer of Licenses at the time of application and shall be to the satisfaction of the City.
- (g) Every Electrical Contractor shall, upon application, provide details of his place of business and within fourteen (14) days of any change of address, notify the Issuer of Licenses of his new address.
- (h) If for any reason such liability insurance is cancelled or for any other reason does not remain in effect, the license shall become void on the final date for which the insurance was valid.
- (i) Every Electrical Contractor shall, upon application, provide in writing, the names and addresses of all Master Electricians employed by him to perform work in the City.

- (j) Every Electrical Contractor shall, within fourteen (14) days of any change in the Master Electrician employed by him to perform work within the City, provide to the Issuer of Licenses, the name and address of the new Master Electrician and shall ensure that such Master Electrician has obtained the appropriate City license as required under this By-law prior to the commencement of any work by that Master Electrician within the City.
- (k) Every Electrical Contractor shall ensure that all vehicles used by him or his employees in the course of business in the City, bear on the rear of the vehicle in a clearly visible location, a Cambridge Electrical Contractor decal, as shown in Schedule B, as supplied by the municipality at a cost as prescribed in Schedule A of this by-law.
- (l) Every Electrical Contractor shall ensure that all necessary permits are obtained prior to commencement of any work, and shall, upon completion, procure a Certificate of Inspection that all electrical work has been carried out to the standards required.
- (m) An Electrical Contractor who does not hold a Master Electrician's license shall not be considered to be part of Reciprocal Licensing agreements with the municipalities set out in Section 5(a) herein as set forth in this by-law.

3. ELECTRICAL MASTER

- (a) Every Master Electrician's license shall expire December 31 annually.
- (b) No person shall operate as a Master Electrician within the City without first having obtained a license to do so.
- (c) No person shall set himself forward as a Master Electrician in the City unless he has met the requirements of this by-law.
- (d) No person shall make application for a Master Electrician's license or submit to an examination to the Board of Examiners unless such applicant has held a Certificate of Qualification issued by the Province of Ontario Apprenticeship and Tradesman's Qualifications Act for a minimum of two years.
- (e) No person shall receive a Master Electrician License under this By-law until he has passed an examination of the Board of Examiners, as constituted by this by-law, testing his or her knowledge of all relevant legislation, regulations, by-laws, codes and standards affecting the work of a Master Electrician.
- (f) Notwithstanding Section 3(e), the applicant is not required to write the Master Electrician exam if he can show proof to the Chief Building Official, or his designate, that he has met the requirements of any one of the municipalities listed in Section 5(a) or of the Electrician Contractor Registration Agency of the Electrical Contractor Association of Ontario as identified in Section 5(b).
- (g) Notwithstanding Section 3(e), if the applicant is a holder of a Master Electrician's license in the preceding year, no such examination shall be required for renewal of such license.
- (h) Every Master Electrician shall produce, upon request, his Master Electrician's license as issued by the Issuer of Licenses for the City.
- (i) A Master Electrician shall within (14) fourteen days notify the Issuer of Licenses upon ceasing to act as a Master Electrician for one Electrical Contractor and upon commencing to act as a Master Electrician for another Electrical Contractor.
- (j) No person shall carry on work as a Master Electrician for more than one Electrical Contractor at any one time.
- (k) No license shall be required by:
 - (i) qualified electrician's apprentice while working under the direct supervision of a Master Electrician licensed under this By-law;
 - (ii) employees of a public service commission, municipal corporation, a commercial or industrial establishment in its own established premises and who has in his possession a Certificate of Qualification in the trade of Electrician issued by the Province of Ontario under the Apprenticeship and Tradesmen's Qualification Act;
 - (iii) an individual owner of premises personally doing electrical work in or about his occupied premises but shall not include the initial installation of the electrical system unless the owner of the premises has obtained a Certificate of Qualification in the trade of Electrician from the Province of Ontario under the Apprenticeship and Tradesmen's Qualification Act.

- (l) An Electrical Contractor who held an Electrical Contractor's license with the City of Cambridge in the year prior to passing of this by-law shall be permitted to perform work as an electrical contractor in the City of Cambridge without a Master Electrician's license until the year 2001 provided he/she continuously maintains an Electrical Contractor's license with the municipality.
- (m) An Electrical Contractor who held an Electrical Contractor's license in the City of Cambridge for three consecutive years prior to the passing of this by-law shall be permitted to operate as an Electrical Contractor in the City of Cambridge without a Master Electrician's license.

4. MASTER ELECTRICIAN BOARD OF EXAMINERS

- (a) A Master Electrician Board of Examiners shall be created for the purpose of examining Master Electricians.
- (b) The Master Electrician Board of Examiners shall consist of three members, namely:
 - (i) The Chief Building Official or his authorized designate;
 - (ii) The Senior By-law Enforcement Officer/Prosecutor;
 - (iii) City Clerk or designate for the City of Cambridge.
- (c) The applicant for a Master Electrician's license shall be examined at a time and date convenient to the Board. Such examination shall test his knowledge of all relevant legislation, regulations, by-laws, codes and standards affecting the work of a Master Electrician. Seventy percent is required for a passing grade.
- (d) A \$50.00 fee shall be charged by the Board of Examiners for the examination and shall be paid to the Chief Building Official, or his designate, at the time of examination.
- (e) A written report stating the results of the examination and the recommendation of the Board of Examiners shall be filed with the applicant and the Issuer of Licenses.
- (f) An individual must wait a minimum of three months before resubmitting for the exam after a failing mark before the Board of Directors, or that of one of the municipalities listed in Section 5(a) or the Agency as identified in Section 5(b).

5. RECIPROCAL LICENSING

- (a) The following municipalities are named as reciprocal municipalities for the purpose of licensing Master Electricians.

City of Brantford
City of Guelph
Regional Municipality of Hamilton-Wentworth
City of Kingston
City of Kitchener
City of London
City of Toronto
City of Ottawa
City of Thunder Bay
City of Windsor

- (b) The following agency is named as a reciprocal agency for the purpose of licensing Master Electricians:

Electrical Contractors Registration Agency (ECRA).

6. PENALTY

Any person who contravenes any provisions of the By-law is guilty of an offense and is liable upon conviction to a penalty as provided for by the Provincial Offenses Act.

READ A FIRST, SECOND AND THIRD TIME.

ENACTED AND PASSED, THIS 23RD DAY OF NOVEMBER, A.D., 1998.

"Jane Brewer"
MAYOR

"James Anderson"
CLERK

SCHEDULE A

LICENSE FEES

ELECTRICAL CONTRACTOR	\$50.00 PER YEAR
MASTER ELECTRICIAN	\$50.00 PER YEAR
CITY OF CAMBRIDGE ELECTRICAL CONTRACTOR DECAL	\$12.00 PER YEAR
MASTER ELECTRICIAN'S EXAMINATION	\$50.00